

THANK YOU FOR SUBMITTING YOUR APPLICATION TO THE NH EMERGENCY RENTAL ASSISTANCE PROGRAM

- 1. You will receive an email within two business days confirming receipt of your application.
 - It may take up to four weeks for a CAP staff member to contact you about your application.
 - When we have all your documents, we will review them and contact you if your application is approved for payment.
 - We will contact you if your application is not approved.
 - We will send payments to the landlord and vendors within two weeks of approval.
- 2. Submit additional documents needed for your application.
 - We will send you an email with a link to submit documents needed; please upload the documents as soon as possible.
 - We accept cell phone photos of documents; they must include name, address, account information and bill detail.
- 3. Our application processing time depends on how soon we get your documents and your landlord's documents.

We will contact your landlord using the information you provide.

We encourage tenants and landlords to talk to each other about participating in the program. Both parties need to provide information for the application.

There is a federal eviction moratorium through July 31, 2021.

This means that landlords may not evict tenants due to nonpayment of rent at this time.

Note: Please check your email and email spam folders, regularly. Please make sure your phone's voicemail is accepting messages.

If you have questions about your application or the process, <u>contact your local</u> <u>CAP agency</u>.